The purpose of the scan is to gather information in order to determine if Care Coordinators have a resource for obtaining information that will help them do their work, problem solve challenging situations, document gaps and barriers, and attempt to address them on a family and/or system level. Due diligence is accomplished through this exercise. The information collected can be used to summarize the groups already meeting and make a case for how a Care Coordination Collaborative can support care coordinators and their colleagues.

**For each group identified, collect the following information:**

Name of Group:

Sponsoring organization:

Contact person:

Name:

Email address:

Title:

Phone number:

**Purpose of meetings and target population served:**

|  |
| --- |
|  |

**Check off type of meeting:**

 [ ]  Meetings convened specifically for care coordinators

 [ ]  General networking

 [ ]  Issue-­‐based, if checked off, list the issue

 [ ]  City or town wide focused

 [ ]  Case reviews

 [ ]  Legislatively mandated advisory groups

 [ ]  Other Describe:

**Who attends? (Check off all that applies)**

 [ ]  Care coordinators

 [ ]  Health care providers

 [ ]  Mental health clinicians

 [ ]  Child care providers

 [ ]  Family members

 [ ]  Advocates

 [ ]  Managers/administrators

 [ ]  State agency representatives, if checked off, which agencies

[ ]  Others

This information can be obtained by: convening a meeting for those organizations that sponsor groups; speaking individually with those responsible for hosting meetings; attending meetings; and reviewing any printed materials about the group.

**Summary notes of scan findings on this group:**

|  |
| --- |
|  |