**AGENDA**

* **Welcome and introductions**

*As part of the introductions, ask participants what they hope the collaborative can do to support their work and the families with whom they work*

* **Background information on the convening of care coordination collaboratives by the five Regional Medical Home Initiatives**

*In the current grant for the Department of Public Health’s Medical Home Initiative-Children and Youth with Special Health Care Needs,, the five regional programs are required to establish and maintain care coordination collaboratives.*

*In addition to the convening of the five regional Collaboratives, there will be a state level Collaborative that will provide an opportunity for the regional Collaboratives to share experiences, lessons learned, and advocate for policy level solutions. Each regional collaborative will be represented on the statewide group.*

* **Share summary results of the survey questions *(optional)***
* **Identify care coordination gaps and overlaps**
* **Discuss the purpose of the collaborative and how it might be able to address the gaps and barriers identified**

*The purpose of the Collaborative is to maximize the resources available to children by improving communication among providers, increasing the knowledge of the referral process used by agencies, ensuring timely access to services needed by children and their families, identifying the challenges that families confront in obtaining services, and to “Coordinate the Coordinators”.*

*Reach consensus on the Collaborative, including an agreement to move forward with meetings that are designed to serve care coordinators and families with vulnerable children up to the age of 21.*

* **Identify additional members**
* **Set dates and discuss agenda items for the next three meetings**

*Agenda options include presentations by collaborative members on the services they offer, a case presentation, and/or an in-service or training on a relevant topic*

* **Next steps**